

North Central Texas Council of Governments (NCTCOG)
FY2010 SOLID WASTE IMPLEMENTATION PROJECT APPLICATION

Application Directions:

Use Arial font size 11, copy on both sides of the page and staple all copies in upper left corner. Required submittal -- 34 double-sided copies plus a Microsoft Word formatted copy of your application on **CD or diskette**.

PLEASE DO NOT INCLUDE LETTERS OF SUPPORT, MAPS, PHOTOGRAPHS, PRODUCT SPECIFICATIONS, OR ANY OTHER DOCUMENTATION NOT REQUESTED. INCLUSION OF SUCH MATERIAL or NOT INCLUDING ALL SECTIONS OF THIS APPLICATION MAY RESULT IN REMOVAL OF YOUR REQUEST FROM COMPETITION. NOTE: Letters will be accepted that **verify** another local government, a private service provider and/or a non-profit agency is partnering with the local government seeking this grant funding.

FORM 1: LOCAL GOVERNMENT AND GRANT PROJECT INFORMATION (*Forms 1 through 4: up to 10 points*)

1. Project Local government Information

Local Government: City of Frisco

Project Contact Name: Pippa Couvillion

Complete Mailing Address with zip code:
6616 Walnut Street
Frisco, TX 75034

Telephone Number: (972) 292-5910

Fax Number: 972-731-4946

Email Address: pcouvillion@friscotexas.gov

2. Project Title with a single sentence description of what the grant funding will cover:

Frisco Green Demonstration Home - Construction of 18' x 12' green home featuring use of recycled content materials to promote/educate public on benefits of source reduction and re-use.

3. Grant Project Information:

a. Please check only one goal of the three *Regional Solid Waste Management Plan* Goals, and identify the one specific Objective and one Action Recommendation from the *Regional Plan* that best applies to your project. This information can be found in the *Request for Applications (RFA)*.

- ☒ Time to Recycle Goal
☐ Stop Illegal Dumping Goal
☐ Assuring Capacity for Trash Goal

Identify the one Objective to be undertaken (quote directly from the *Regional Plan*): Objective 1F:
Use outreach and education programs to facilitate long-term changes in attitudes about source reduction, reuse and recycling

Action Recommendation (quote one Action Recommendation taken directly from the *Regional Plan*):

Develop new and expanded programs that promote public awareness of the benefits of recycling and waste reduction.

b. Amount of Grant Funding Requested (**minimum \$10,000**): \$ 92,300

4. Authorized Signature (signatory must have contract signing authority for the eligible local government entity listed above):

Signature

City Manager
Title

George Purefoy
Print name

10/07/09
Date

FORM 2: CERTIFICATIONS AND ASSURANCES

I. Certifications

In order to receive grant funds under this program, the proposed project must conform to the provisions of the Request for Applications. **By signing this Application, the person acting on behalf of the local government agrees to the certifications listed below and to abide by the provisions of the RFA.**

1. Authority to Sign Application

The person signing this Application hereby certifies that he/she has authority from the local government to sign the Application and that such authority will bind the local government in subsequent agreements.

2. Application Contains No False Statements

The local government certifies that this Application has no false statements and that the local government understands that signing this Application with a false statement is a material breach of contract and shall void the submitted Application and any resulting contracts. The local government understands that NCTCOG will not accept any amendment, revision, addition or alteration to this Application after the final date and time for submission.

4. Governmental Status

The local government certifies that it is located in the State of Texas and fits within one of the governmental classifications listed below, as determined under state law:

- a. City;
- b. County;
- c. Public school districts or independent school districts (not including Universities or post secondary educational institutions);
- d. Other general and special law district with the authority and responsibility for water quality protection or municipal solid waste management, including river authorities; and,
- e. Council of Governments.

5. Solid Waste Fee Payments

The local government certifies that it is not delinquent in payment of solid waste disposal fees owed to the State.

6. Conformance to Standards

The local government certifies to the best of their knowledge and ability that the proposed project, including all activities in the proposed Scope of Work and proposed expenditures, conforms to eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.

7. Consideration of Private Industry

The following certification applies **only** if the project is under one of the following funding categories:

- Source Reduction and Recycling
- Citizens' Collection Stations and "Small" Registered Transfer Stations
- A demonstration project under the Educational and Training Projects category

The local government certifies that it has notified private service providers in accordance with the requirements set forth in the Request for Applications and the instructions provided with this application form. The local government further certifies to the best of their knowledge and ability that the proposed project **will promote cooperation** between public and private entities, is **not** otherwise readily available, and will **not** create a competitive advantage over a private industry that provides recycling or solid waste services.

8. Consistency with the *Regional Solid Waste Management Plan*

The local government certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and action recommendations of the *Regional Solid Waste Management Plan*.

10. Technical Feasibility

The local government certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the Request for Applications.

11. Costs Reasonable and Necessary

The local government certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and the proposed expenses are consistent with the costs of comparable goods and services.

12. Certification by Law Enforcement Programs

As provided by the General Appropriations Act (80th Leg. R.S.), funds may not be expended to any law enforcement agency regulated by Chapter 1701, Texas Occupations Code, unless: (a) the law enforcement agency is in compliance with all rules on Law Enforcement Standards and Education; or (b) the Commission on Law Enforcement Officer Standards and Education certifies that the requesting agency is in the process of achieving compliance with such rules.

II. Assurances

If the Application is approved for funding, the grant funds will be awarded through an Interlocal Agreement contract between the local government and NCTCOG. This Agreement will contain a number of standards, requirements, and processes that must be complied with as a condition of receiving the funding. In order to ensure an understanding by the local government of some of the main conditions that will be included in the Interlocal Agreement, the local government is asked to review the following assurances. **By signing this Application, the person acting on behalf of the local government indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the Interlocal Agreement will be adhered to if funding is awarded.**

1. **Compliance with Standard Pertaining to Real Property and Equipment**

Local government provides assurances that, if funded, the local government will comply with the contract provisions pertaining to title and to management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment and/or facilities (the "property") acquired under the agreement. Included in the provisions are obligations to provide adequate maintenance and conduct physical property inventories; restrictions and conditions on the use, replacement, sale, or transfer of the property; as well as obligations to continue in the use or transfer of the property to adhere to the provisions that grant funds are not being used to create a competitive advantage over private industry.

2. **Participation in NCTCOG/TCEQ Recycling Surveys and Reporting**

Local government provides assurances that, if funded, the local government will respond to annual recycling program surveys and/or other requests from NCTCOG or the Texas Commission on Environmental Quality for information on municipal solid waste management activities.

3. **Compliance with Progress and Results Reporting Requirements**

Local government provides assurances that, if funded, the local government will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the NCTCOG on a schedule established by the NCTCOG, and to continue to document the results of the project activities for the life of the project, and to provide the NCTCOG with a follow-up results report approximately one year after the end of the grant term.

4. **Financial Management**

Local government provides assurances that, if funded, the local government will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established by NCTCOG.

5. **Compliance with Americans with Disabilities Act**

Local government provides assurances that, if funded, the local government will comply with all the applicable requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. §§12101-12213 (Pamph.1995).

6. **Compliance with the Single Audit Act**

Local government provides assurances that, if funded, the local government will comply with the Single Audit Act as defined by the Uniform Grant Management Standards (UGMS), January 1998.

7. **Compliance with Program and Fiscal Monitoring**

Local government provides assurances that, if funded, the local government will comply with program and fiscal monitoring provisions of the contract, including: providing additional reports or information as may be requested to adequately track the progress of the project, and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

Please sign the following if your local government agrees to comply with these Certifications and Assurances.

NOTE: Signatory must have contract signing authority for the eligible local government entity.

Signature: _____

Typed/Printed name: George Purefoy

Title: City Manager

Local Government: City of Frisco

FORM 3: AUTHORIZED REPRESENTATIVES

The local government hereby designates the individual(s) named below as the person/persons authorized to receive direction from NCTCOG, to manage the work being performed, and to act on behalf of the local government for the purposes shown:

- 1. Authorized Project Representative.** The following person is **authorized** to receive direction, manage work performed and sign required periodic status and statistical reports:

Signature:
Printed Name: Pippa Couvillion
Title: Environmental Services Manager

- 2. Authorized Financial Representative.** The following person is authorized to **act on behalf** of this local government in all financial and fiscal matters including authorizing and signing reimbursement requests:

Signature:
Printed Name: Anita Cochran
Title: Finance Director

FORM 5. PROJECT DESCRIPTION

The city is proposing to construct a 5/8 scale “green” residential home to demonstrate how recyclables that are commonly found in a city’s curbside collection program are remanufactured into usable products suitable for every day home use. i.e. recycled lumber, carpet, furniture etc. The house will be the fictitious home of “Rufus Recycles” the city’s popular recycling mascot. It will be located in a miniature outdoor town which has 24 buildings and is part of a city owned and operated 8,000 square foot Educational Facility.

This new project will be consistent with the Regional Solid Waste Plan. It will educate consumers to buy recycled products and encourage builders to use recycled materials.

The city’s current educational outreach program focuses on promoting participation in the city’s single stream curbside recycling program. This service is provided to 34,500 single family homes and monthly collection per household averages 74 lbs. Rufus Recycles, a 2001 NCTCOG grant funded project, has been instrumental in this program’s success. Our lovable recycling mascot is recognized by all and in high demand for special events, school and civic presentations. His star status not only helps us to get the word out but also helps us to sustain the message – recycling is good for the community and the environment. The proposed project, the construction of a “green” home, will give us the ability to extend our outreach into their daily lives and allow us to show them how purchasing recycled content product is not only practical but cost effective.

The location of the house provides us with yet another opportunity, one that not only encompasses the region but also the world. In 2008, over 100,000 visitors toured the miniature town, representing 38 states and 29 countries. National and international surveys have indicated that the general public view the preservation of the earth’s natural resources as a top priority however little has been done to demonstrate how their participation can make a difference. This home will validate how this can be done. Visiting will not only be available at the site, the city is proposing to provide a “virtual tour” on their website and allow visual access at any time around the world.

All aspects of the home will be “green”,

- materials will be purchased within a 500 miles radius to reduce emissions
- building will conform to city’s green building requirements
- recyclable waste will be diverted during construction
- Eco-friendly products will be used to decorate the home
- Energy efficient and water conservation techniques used to demonstrate cost savings

Goals and Objectives

- Enhance existing program
- Improve the public’s perception of recycled content products
- Effect a change in the public’s purchasing habits
- Promote the purchase of recycled products
- Demonstrate that the use of these products can be preferable to virgin materials
- Emphasize a key element of the recycling process – re-use
- Personalize our outreach by inviting them to his home

Project Feasibility

The city has provided an 18' x 20' lot for the green home. The city's Comprehensive Environmental Planner will provide assistance with all phases of the 18' x 12' home's construction to ensure the structure meets or exceeds green building initiatives. Cut out viewing stations inside the home will allow visitors to see how the walls and roof are constructed for maximum energy efficiency. A front porch will provide protection from the sun and the energy star windows will be shielded by overhangs to prevent the sun's rays from entering the home. The use of heating and air conditioning alternatives ie: geo thermal, solar will be researched and if feasible installed. Low voc paint will be used to cover the interior walls, recycled carpet for flooring, and eco-friendly products i.e. picture frames made from plastic bottles, furniture made from recycled plastic and lumber. A rain barrel for water collection will be featured in the garden.

In addition to the on-site visits we are proposing to provide another avenue for educational outreach and access; an interactive virtual tour of the home. The city is proposing to contract services for the development and implementation of this phase of the project. The tour will be hosted on the city's website and available at any time. The objective is to transport the visitor into a world of recycled product opportunities.

Publicity

Articles will be published in the following city newsletters: Focal Point, monthly distribution 36,000 Heard from the Curb, 39,000 + quarterly distribution.

Rufus will promote at special events, school and civic organization presentations.

Press releases given to local newspapers, radio and news outlets

Project Cost

The city owns the lot where the home is to be built. A Leeds certified architect has agreed to draw the blue prints at no charge. All permitting costs will be absorbed by the city. The grant application is requesting funding for all costs associated with the construction of the green home

- ✓ Site preparation
- ✓ Site superintendent
- ✓ Materials and supplies

Every effort will be made to solicit donations from qualified vendors for the materials needed to construct the home, furnish its' interior and install drought tolerant landscaping.

This project has not received grant funding in prior funding cycles

FORM 5a. PROJECT CONTINUATION

(Up to **10** points)

The city's environmental education program began in 1991 and has evolved into the program it is today. Our innovative promotional and educational approach, the use of our mascot Rufus Recycles and our quarterly publication Heard from the Curb has ensured our program's success and sustainability. Recycling participation, community involvement and support continues to escalate.

The city recognizes the importance of the Regional Solid Waste Management plan to facilitate long-term changes in attitudes about source reduction, reuse and recycling. It has demonstrated its ability to continue to develop innovative ways to educate and inform the public and remains committed to the cause.

The proposed project will allow us to:

- enhance an existing program,
- enable our citizens to think beyond their recycling collection
- effect a change in their purchasing habits.
- spotlight products that are made from recycled material.

FORM 6. PROJECT WORK PROGRAM AND TIMELINE

(Up to **25** points)

Task	Date	Measurable Output(s)	Deliverables	Responsible Party/ies
Grant Award announced	12/09-1/10	Articles published in city wide newsletter and web site.	Published articles	Environmental Services, Communications Depts.
Secure blue print	2/10	Blue print reviewed	Design approved	
RFP for green home construction	2/10	RFP released	Bids secured	Environmental Services, Purchasing Depts
Awarding of bid	3/10	City council approved	PO secured	Environmental Services/Purchasing
Meet with contractor/comprehensive planner	3/10	Construction materials identified and listed.	Selected materials meet/exceed green building requirements	Environmental and development services
Quarterly Status Report	3/10	Report sent and received by NCTCOG	Report approved	Grant Administrator, NCTCOG
Order materials	4/10-5/10	PO's secured	Supplies received	Contractor, Environmental Services Depts.
Phase 1 construction	5/10	Pour foundation, frame, walls, install roof, windows	Completed 1st phase	Contractor, Environmental Services Depts.
Phase 11	6/10-	Finish out -	Construction/project completed	Contractor, Environmental Services Division
Quarterly Status Report	6/10	Report sent to NCTCOG	Report approved	Grant Administrator
Grand Opening	7/10-Ongoing	Send out invitations	Ribbon cutting, announcement on web and media	Communications and Environmental Services Depts.
RFP Web design	7/10	RFP released	Bids secured	Purchasing, IT, Environmental Services Depts.
Award Bid	8/10	.Council approval	PO Released	Purchasing, IT, Communications, Environmental Services Depts
Meet with web designer	9/10-10/10	Create content	Content reviewed	Communications, Environmental Services Depts
Website	11/10	Website completed	Website activated	Web designer, Communications, Environmental Services Depts
Final report	12/10	Submitted	Approved	Communications, Environmental Services Depts

FORM 7: EXPLANATION REGARDING PRIVATE INDUSTRY NOTIFICATION

According to state law (Section 361.014 (b) TX Health & Safety Code), a project or service funded under this program must promote cooperation between public and private entities, and the grant-funded project or service may not be otherwise readily available or create a competitive advantage over a private industry that provides recycling or solid waste services.

Categories Requiring Private Sector Notification:

*If you are applying for a grant for a project that falls under the categories listed below, you **must** notify the private sector and adhere to the requirements listed below. **Failure to notify private industry service providers will result in immediate disqualification from this grant process.***

☐ **Source Reduction and Recycling**

☐ **Citizens' Collection Stations and Small Registered Transfer Stations**

☐ **Educational and Training Demonstration Projects** (Any program or project funded with the intent of demonstrating the use of products made from recycled and/or reused materials that has as its primary purpose the education and training of residents, governmental officials, private entities, and others to encourage a market for using these materials.)

In accordance with grant requirements established by the TCEQ, a local government seeking funding for a project that is related to one of the above listed categories must adhere to the requirements listed below prior to submitting the application:

- Contact in person or in writing all known private service providers which, at the time of the application development, are providing services similar to this grant proposal within the geographic service area that the project intends to serve. A list of private service providers within the region is available from NCTCOG.
- Inform the private service providers of the basic details of the proposed project and consider any input and concerns from the private service providers about the project when completing the project proposal.
- Consider, where appropriate, meeting directly with private service providers that may have a concern about the proposed project to attempt to resolve any concerns.
- Complete applicable information on Forms 7a and 7b to provide documentation that private service providers were notified of the project.

Statement of Private Sector Notification:

I certify, as an authorized representative of the local government with regard to the public/private sector cooperation requirements as outlined in the Request for Applications, that this application:

☐ comes under one of the categories listed above requiring private sector notification; however, I am unaware of any public or private entity which provides similar or related services within the proposed project area. *(The local government **must** attach a description of efforts to research and ascertain other existing services and demonstrate the reason why this option is selected. For example, a description of inquiries that were unsuccessful could be attached.)*

☐ comes under one of the categories listed above requiring private sector notification; however no competitive advantage exists, therefore no private sector notification was necessary. *(The local government **must** explain.)*

☐ comes under one of the categories listed above requiring private sector notification; and, I have notified the private sector industry. *(The local government **must** complete Forms 7a and 7b on the following page.)*

Form 7a. List of Private Service Providers Notified

Private Service Providers Contacted	Name & Position	Response When Notified	Phone Number	Date Notified

Form 7b. Summaries of Discussions with Private Industry

Provide a brief summary below of any responses to your inquiries that expressed concerns regarding your project. Furnish information on any concerns voiced by the private service providers, including:

- (1) brief summaries of any meetings or discussions held between the local government and the private service providers;
- (2) an explanation of any changes made to the proposed project to address private service provider concerns; and,
- (3) an explanation of any remaining concerns that were not addressed and why the local government determined that the concerns are not valid under the statutory requirements.

Private Service Providers Contacted	Name & Position	Please Explain Any Concerns?

8. PROJECT BUDGET SUMMARY

(up to **25** points)

Provide a detailed explanation of the costs associated with the proposed project. Offer a breakdown of the total amount of funding being requested for the proposed project. The expenses must be consistent with the category expense standards provided in the Request for Applications. Complete any of the detailed budget forms which are applicable to your proposed budget.

Budget Category	Grant Funding Amount Sought <i>Please round costs to the nearest dollar.</i>
1. Personnel/Salaries	\$0
2. Fringe Benefits	\$0
3. Travel (Does not include registration)	\$0
4. Supplies (<u>consumable</u> general office supplies)	\$0
5. Equipment (unit cost of \$5,000 or more)	\$0
6. Construction	\$80,000
7. Contractual (other than construction costs)	\$10,000
8. Other (anything not itemized above)	\$ 2,300
9. Total Direct Charges (<i>sum of 1-8</i>)	\$92,300
10. Indirect Charges*	\$0
11. Total (<i>sum of 9 - 10</i>)	\$92,300

12. Fringe Benefit Rate:	_____ %	
13. Indirect Cost Rate:	_____ %	
<p>Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:</p> <ul style="list-style-type: none"> • • <p><small>*In accordance with the UGMS, indirect charges may be authorized if the Local government has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Local government may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If your local government has an approved cost allocation plan, please enclose documentation of your approved indirect rate.</small></p>		

Matching Funds Contributions: \$32,500 _____

Local match through cash or in-kind services is encouraged.

Architectural fees donated – \$1,500

City will waive permit and inspection fees \$1,000

Lot provided by City in Educational Facility \$30,000

Complete any of the following detailed budget forms that are applicable to your budget.

Form 8a - Detailed Personnel/Fringe/Indirect Charges Budget: Total \$ 0.00

This budget information should be completed if any expenses are entered for Personnel (Line 1), Fringe Benefits (Line 2) and/or Indirect Charges (Line 10) of your Project Budget Summary. In the space below, list the names and titles of individuals whose salaries will be paid for, in all or in part, from project funds. Also, indicate if funds are for a new or existing employee (attach additional sheets if necessary).

Employee name _____

Title _____

Salary \$ _____

Employee name _____

Title _____

Salary \$ _____

Employee name _____

Title _____

Salary \$ _____

TOTAL PERSONNEL/FRINGE/INDIRECT CHARGES: \$ 0.00

If your budget lists fringe benefits (Line 2) and/or indirect costs (Line 10), please provide the following:

- Fringe benefit rate: _____ %
- Indirect charge rate*: _____ %

*In accordance with the UGMS, indirect charges may be authorized if the local government has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. The local government may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Form 8b - Detailed Travel Budget: Total \$ 0.00

This budget section should be completed if any expenses are entered for Travel (Line 3) of your Project Budget Summary. In-state travel expenses directly related to the conduct of the funded project may be authorized. Please describe below the types of travel expenses (state rate mileage, meals, airfare, hotel, etc.) expected, conference/workshop names if known, and purpose for travel. For Registration Fees, see "Other" Detailed Budget page.

Purpose of travel: _____

Cost: \$ _____

Purpose of travel: _____

Cost: \$ _____

TOTAL TRAVEL COSTS: \$ 0.00

Form 8c - Detailed Consumable General Office Supply Budget: Total \$0.00

This budget section should be completed if any expenses are entered for general **office** supplies (Line 4) of your Project Budget Summary. Supplies are **consumable office items** that generally have a useful life of less **than one year and have a unit cost of less than \$1,000**. Expenses for food and beverages are not allowable. Please describe below the **general office supplies** expenses you intend to purchase with project funding; attach additional sheets if necessary.

General office supplies**Costs**

\$ _____
\$ _____
\$ _____

TOTAL SUPPLIES: \$ 0.00**Form 8d - Detailed Equipment Budget:****Total \$ 0.00**

This budget section should be completed if any expenses are entered for Equipment (Line 5) of your Project Budget Summary. Equipment expenses include non-construction related, tangible, personal property having a unit acquisition cost of **\$5,000** or more (including freight and set-up costs) with an estimated useful life over one year. Please describe below the equipment expenses you intend to purchase with project funding, providing as many details as possible at this time.

Equipment (description, type, model, etc.)**# of units****Costs**

\$ _____
\$ _____
\$ _____
\$ _____
\$ _____

TOTAL EQUIPMENT: \$ 0.00**Form 8e - Detailed Construction Budget:****Total \$ 80,000****(All construction expenses must be pre-approved by NCTCOG.)**

This budget section should be completed if any expenses are entered for Construction (Line 6) of your Project Budget Summary. Construction expenses include the cost of planning the project, materials and labor, cost of equipment attached to the permanent structure and any sub-contracts performed as part of the construction. All local government municipal laws and regulations including UGMS for bidding and contracting for services must be followed. Please itemize below the construction expenses associated with the proposed project, providing as many details as possible at this time.

Construction (and related expenses)**Costs**

Construction estimated \$370 per sq ft.
including labor and materials

\$72,000

Site superintendent

8,000

TOTAL CONSTRUCTION: \$80,000

Form 8f - Detailed Contractual Budget:**Total \$10,000****(All contractual expenses must be pre-approved by NCTCOG.)**

This budget section should be completed if any expenses are entered for Contractual (Line 7) of your Project Budget Summary. Expenses include the cost of professional services or tasks provided by firm or individual who is not employed by the project funds recipient, other than those related to construction. All local government municipal laws and regulations including UGMS for bidding and contracting for services must be followed. Please itemize below the contractual expenses associated with the proposed project, providing as many details as possible at this time.

Contractual**Costs**Design and development of interactive website
(virtual tour)

\$ 10,000

\$

\$

\$

\$

TOTAL CONTRACTUAL: \$ 10,000**Form 8g - Detailed Other Expenses Budget:****Total \$ 2,300**

This budget sheet should be completed if any expenses are entered under the Other (Line 8) of your Project Budget. "Other" expenses are those for items or services that do not readily fit into any of the previous budget categories in this application. If any of the expenses listed below are included in the calculation of your rate for indirect charges, do not list them on this sheet.

Other expenses**Costs**☐ Postage/delivery

\$

☐ Telephone/FAX

\$

☐ Utilities

\$

☐ Printing/reproduction

\$

☐ Advertising, public notices

\$

☒ Signage

\$ 2,300

☐ Training (registration fees)

\$

☐ Office space, equipment rentals

\$

☐ Basic office furnishings

\$

☐ Books and reference materials

\$

☐ Repair and maintenance

\$

☐ Computer Hardware

\$

☐ Computer Software

\$

Miscellaneous **ALL** other expenses

(Separately itemize these expenses below:)

\$

\$

\$

\$

\$

TOTAL OTHER: \$ 2,300

REQUIRED

ATTACHMENTS TO THE GRANT APPLICATION

Resolution will be officially executed at the 20th of October, Frisco Council meeting. A signed copy will be submitted prior to Friday October 30, 2009 deadline.